

# **Legal Finance Minutes**

## **Tuesday, December 23, 2024 @ 5:30 P.M.**

### **511 6<sup>th</sup> Ave – City Hall – Council Chambers**

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Members present: Larry Schmaltz, Tricia Fowler, Rhonda Schild, and Pam Somervold.

Also present: Mayor Randy Schmidt, City Attorney Kellen Willert, City Administrator Jason LaFayette, Police Chief Ryan Cherveney, Finance Officer Wayne Tonsager, Human Resource Manager Gina Carpenter, Code Enforcement Officer Clint Haffner, Assistant Finance Officer Lynda March, Accounts Receivable Krystal Cazer, David Hanson.

1. The meeting was opened with the Pledge of Allegiance.
2. Motion Schild, second Fowler to adopt the agenda as presented. Motion carried.
3. Community Input – This section of the agenda permits a person to make comments regarding public business. Each speaker is allowed a maximum of three (3) minutes.
4. Discussion on ERP Pro 10 Financial Management Suite. The committee discussed the transition from gWorks to Tyler Technologies. A two-phase implementation plan was presented, highlighting that \$30,501.00 had not been accounted for in the 2025 budget.  
Motion Schild, second Fowler to recommend approval of ERP Pro 10 to present to full council with the stipulation of designating unbudgeted funds. Motion carried.
5. Discussion with legal counsel on Plainsview Trailer Court’s 2025 Mobile Home Court Licensing Period. The committee received an update from David Hanson, legal counsel for Plainsview Trailer Court, City Administer LaFayette, and Code Enforcement Officer Haffner regarding the progress made in addressing the issues within the trailer court and the ongoing efforts to resolve them.  
Motion Fowler, second Somervold to recommend a temporary 2025 Mobile Home Court License for the Plainsview Trailer Court to expire on January 7, 2025. Motion carried.  
Motion Fowler, second Somervold to recommend a 180-day temporary 2025 Mobile Home Court License for Plainsview Trailer Court. This will expire on July 5, 2025. Motion carried.
6. Motion Schild, second Fowler to recommend approval for City Administrator Jason LaFayette to attend the 2025 AGRiP Governance Conference in Las Vegas, NV, March 16-19, 2025. There are no associated costs to the City. Motion carried.
7. Informational.
  - A. Sales Tax – Councilperson Schmaltz noted that tax revenues were lower compared to the previous two storm years but showed an 11% increase compared to typical months. Additionally, he highlighted that the third-penny tax had risen by 7% compared to the previous year.
  - B. The Special Council Meeting will be December 30, 2024 at 5:00 P.M. in the Council Chambers.
  - C. City Administrator LaFayette provided an update on the progress of the concession stand at the baseball fields, as well as developments at Helmer Park and the City Shop.
8. Motion Fowler, second Somervold to go into Executive Session – Contracts– SDCL 1-25-2(3) at 6:33 P.M. Motion carried.  
Councilperson Schmaltz declared to return to Regular Session at 6:58 P.M. with no action taken.
9. Motion Fowler, second Somervold to adjourn at 6:58 P.M. Motion carried.