City of Belle Fourche  
Regular Council Meeting  
511 6th Avenue-Belle Fourche  
Monday, July 6, 2020

Review Bills - 5:30 P.M.  
Agenda - 6:00 P.M.

<table>
<thead>
<tr>
<th>AGENDA</th>
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<tr>
<td>1. Pledge of Allegiance.</td>
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<tr>
<td>For the record and for those of you in the audience, we have just convened a meeting of the City Council for the City of Belle Fourche. Today's date is July 6, 2020. It is 6:00 o'clock in the evening.</td>
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<tr>
<td>An audio and video recording of the open session of this Council meeting is being made. Everyone in attendance should please identify themselves by name and address at any time they address the Council. This identification is not only helpful to the Council members but will help anyone who reviews the recording of this meeting.</td>
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<td>I am asking that anyone who wishes to address the Council on issues that you request acknowledgment through the Mayor.</td>
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<td>2. Adopt the Agenda.</td>
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<td>5. Community Input.</td>
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<tr>
<th>Next Meeting Date/Reports</th>
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<tbody>
<tr>
<td><strong>City Council</strong> – First and Third Monday, Regular Meeting Monday, July 20, 2020 at 6:00 P.M. – Council Chambers</td>
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<tr>
<td><strong>Airport</strong> – Third Wednesday Quarterly, July 15, 2020 at 6:00 P.M. – Council Chambers</td>
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<td><strong>Ambulance</strong> – Third Thursday, July 16, 2020 at 5:30 P.M. – Ambulance Hall</td>
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<td><strong>Boost Belle</strong> – Second Friday, July 10, 2020 at 12:00 P.M. – Council Chambers</td>
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<tr>
<td><strong>Community Center</strong> – Second and Fourth Wednesday, July 8, 2020 at 5:00 P.M. – Council Chambers</td>
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<tr>
<td><strong>Chamber of Commerce</strong> – First Wednesday, July 1, 2020 at 7:00 A.M. – Chamber Office</td>
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<tr>
<td><strong>CoNBA</strong> – First and Third Tuesday, July 7, 2020 at 5:30 P.M. – AmericInn Breakfast Room</td>
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<td><strong>Visitor's Center &amp; Museum</strong> – Second Tuesday, July 14, 2020 at 5:00 P.M. – Council Chambers</td>
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<tr>
<td><strong>Economic Development</strong> – Second Wednesday, July 8, 2020 at 7:00 A.M. – 5th &amp; Grant Plaza</td>
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<tr>
<td><strong>Legal-Finance</strong> – Second and Fourth Monday, July 13, 2020 at 5:15 P.M. – Council Chambers</td>
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<tr>
<td><strong>Library</strong> – First Tuesday, July 7, 2020 at 5:00 P.M. – Council Chambers</td>
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<tr>
<td><strong>Planning &amp; Zoning</strong> – First Wednesday, July 1, 2020 at 4:00 P.M. – Council Chambers</td>
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<tr>
<td><strong>Police</strong> – Second Tuesday, July 14, 2020 at 6:00 P.M. – Council Chambers</td>
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<tr>
<td><strong>Public Works</strong> – Second and Fourth Monday, July 13, 2020 at 4:30 P.M. – Council Chambers</td>
</tr>
<tr>
<td><strong>Rail Authority</strong> – Annual Meeting, Wednesday, January 13, 2021 at 3:00 P.M. – 5th &amp; Grant Plaza</td>
</tr>
<tr>
<td><strong>Revitalization</strong> – Second Thursday, July 9, 2020 at 5:30 P.M. – Council Chambers</td>
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PUBLIC HEARINGS

1. Public Hearing for Hometown Thursdays’ Special Malt Beverage License to serve at the Boost Belle Sweet Corn Festival on August 21st, 2020 at the Tri-State Museum and Visitor Center park.

CONSENT AGENDA

The following items were discussed by the appropriate Council Appointed Committee / Board, with membership including at least one City Council Member, and unanimously recommended, by the quorum, for approval, and placed on the consent agenda for final action to be taken on all items by a single vote. Any item may be removed from the consent agenda by the Mayor or a Councilperson for separate consideration.

Airport Board

Nothing at this time.

Community Center Committee

Nothing at this time.

Legal Finance Committee

1. Recommend approval to hire Jennifer Winter as a replacement employee in the position of Accounts Receivable Clerk in the City Finance Office. Her hire is contingent upon a successful background check and drug screen. It is further recommended that she be hired at the starting wage of (Grade 6 Step 8) $15.29 per hour with a six-month review. A one-step increase is possible with a good review. She will officially begin in this position as soon as possible.

2. Recommend authorization to issue a City credit card to Human Resource Manager CharLee Bachman. The credit limit will be the same as other department heads at $1,000.

Library Board

Nothing at this time.

Museum Board

Nothing at this time.

Planning and Zoning Board

3. Recommend approval of Resolution 17-2020: Transfer from rural to urban for Lot 1, Block 8, Hat Ranch #2, City of Belle Fourche:

RESOLUTION
Resolution No. 17-2020
RESOLUTION OF COMMON COUNCIL
RESOLUTION AND TRANSFER ORDER

WHEREAS, the owners of Lot 1, Block 8 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, has been recently platted.

WHEREAS, in accordance with Chapter 4.01.050 Belle Fourche Municipal Code, this action requires transfer of said property from Rural Service District to Urban Service District;

NOW, THEREFORE, BE IT RESOLVED that Lot 1, Block 8 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, City of Belle Fourche, Butte County, South Dakota is hereby transferred from Rural Service District to Urban Service District effective this 6th day of July, 2020.
4. Recommend approval of Resolution 18-2020: Transfer from rural to urban for Lot 8, 25, 26, Block 8, Hat Ranch #2, City of Belle Fourche:

   **RESOLUTION**
   Resolution No. 18-2020
   RESOLUTION OF COMMON COUNCIL
   RESOLUTION AND TRANSFER ORDER

   **WHEREAS**, the owners of Lots 8, 25, 26, Block 3 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, has been recently platted.

   **WHEREAS**, in accordance with Chapter 4.01.050 Belle Fourche Municipal Code, this action requires transfer of said property from Rural Service District to Urban Service District;

   **NOW, THEREFORE, BE IT RESOLVED** that Lot 8, 25, 26, Block 3 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, City of Belle Fourche, Butte County, South Dakota is hereby transferred from Rural Service District to Urban Service District effective this 6th day of July, 2020.

5. Recommend approval of Resolution 19-2020: Transfer from rural to urban for Lot 5, Block 6 of Hat Ranch #2, City of Belle Fourche:

   **RESOLUTION**
   Resolution No. 19-2020
   RESOLUTION OF COMMON COUNCIL
   RESOLUTION AND TRANSFER ORDER

   **WHEREAS**, the owners of Lot 5, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, has been recently platted.

   **WHEREAS**, in accordance with Chapter 4.01.050 Belle Fourche Municipal Code, this action requires transfer of said property from Rural Service District to Urban Service District;

   **NOW, THEREFORE, BE IT RESOLVED** that Lot 5, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, City of Belle Fourche, Butte County, South Dakota is hereby transferred from Rural Service District to Urban Service District effective this 6th day of July, 2020.

6. Recommend approval of Resolution 21-2020: Transfer from rural to urban for Lot 15, Block 3, Willow Creek Estates #4, City of Belle Fourche:

   **RESOLUTION**
   Resolution No. 21-2020
   RESOLUTION OF COMMON COUNCIL
   RESOLUTION AND TRANSFER ORDER

   **WHEREAS**, the owners of Lot 15, Block 3 of Willow Creek Estates #4 City of Belle Fourche, Butte County, South Dakota, has been recently platted.

   **WHEREAS**, in accordance with Chapter 4.01.050 Belle Fourche Municipal Code, this action requires transfer of said property from Rural Service District to Urban Service District;

   **NOW, THEREFORE, BE IT RESOLVED** that Lot 15, Block 3 of Willow Creek Estates #4, City of Belle Fourche, Butte County, South Dakota, City of Belle Fourche, Butte County, South Dakota is hereby transferred from Rural Service District to Urban Service District effective this 6th day of July, 2020.

7. Recommend approval of Resolution 22-2020: Transfer from rural to urban for Lot 4, Block 6, Hat Ranch #2, City of Belle Fourche:

   **RESOLUTION**
   Resolution No. 22-2020
   RESOLUTION OF COMMON COUNCIL
   RESOLUTION AND TRANSFER ORDER

   **WHEREAS**, the owners of Lot 4, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, has been recently platted.

   **WHEREAS**, in accordance with Chapter 4.01.050 Belle Fourche Municipal Code, this action requires transfer of said property from Rural Service District to Urban Service District;

   **NOW, THEREFORE, BE IT RESOLVED** that Lot 4, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, City of Belle Fourche, Butte County, South Dakota is hereby transferred from Rural Service District to Urban Service District effective this 6th day of July, 2020.
8. Recommend approval of Resolution 23-2020: Transfer from rural to urban for Lot 1, Block 6, Hat Ranch #2, City of Belle Fourche:

   RESOLUTION
   Resolution No. 23-2020
   RESOLUTION OF COMMON COUNCIL
   RESOLUTION AND TRANSFER ORDER

   WHEREAS, the owners of Lot 1, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, has been recently platted.

   WHEREAS, in accordance with Chapter 4.01.050 Belle Fourche Municipal Code, this action requires transfer of said property from Rural Service District to Urban Service District;

   NOW, THEREFORE, BE IT RESOLVED that Lot 1, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, City of Belle Fourche, Butte County, South Dakota is hereby transferred from Rural Service District to Urban Service District effective this 6th day of July, 2020.

9. Recommend approval of Resolution 25-2020: Final Plat of:
   Owner, Applicant: Thomas F. Carlson & Daniel J. Pelle
   Lot L1 & L2, Dakota Addition, City of Belle Fourche

   RESOLUTION
   Resolution No. 25-2020
   RESOLUTION OF COMMON COUNCIL
   APPROVING FINAL PLAT OF
   Lot L1 & L2, Dakota Addition, City of Belle Fourche
   Owner, Applicant: Thomas F. Carlson & Daniel J. Pelle

   WHEREAS, the Belle Fourche Planning Commission has recommended approval of the plat, as above described, on July 1, 2020, and it has been viewed by the City of Belle Fourche Common Council.

   NOW, THEREFORE, BE IT RESOLVED that the plat as described; be hereby approved this 6th day of July 2020.

| Police Committee |
| Nothing at this time. |

| Public Works Committee |
| 10. Recommend approval of Public Works Director Dirk Hoffman’s recommendation that Leif Atkinson be hired as a full-time Public Works Maintenance Technician as a replacement employee. It is further recommended that he be hired at a starting wage of $15.67 per hour (G8, S5) with a six-month review. Mr. Atkinson is hired upon the condition that he pass the background screening, medical physical, and drug test. He knows of the residency requirement and will begin work as soon as possible. |
| 11. Recommend approval for request from the Belle Fourche Class of ’65 to place a memorial bench in Herrmann Park. (map enclosed of requested placement). |
| 12. Recommend approval for metal art for landscaping on State Street in the amount of $24,000 from Mountain Man Metal Art from Belle Fourche. |
| 13. Recommend approval for Public Works Director Dirk Hoffman to purchase 2 pickups for the Water, Sewer, Street Department. This is a 2020 budgeted item. |
| 14. Recommends approval for Boost Belle Sweet Corn Festival’s band to be located on the lawn of the Museum Complex on Friday, August 21, 2020 from 6:00 P.M. to 9:00 P.M. Also requested is that picnic tables be supplied. |
| 15. Recommend approval to close State Street from 5th Avenue to 7th Avenue from 12:00 P.M. to 6:00 P.M. for Boost Belle Sweet Corn Festival on August 22, 2020. |
REGULAR AGENDA

1. Recommend approval of Hometown Thursday’s Special On-Sale Malt Beverage License to serve at the Boost Belle Sweet Corn Festival on August 21st, 2020 at the Tri-State Museum and Visitor Center park.

2. Approval of the Legal Finance Committee’s recommendation to waive fees for Special Malt Beverage License for the Boost Belle Sweet Corn Festival on August 21st, 2020. Hometown Thursdays will be serving at this event, but the Boost Belle Committee has agreed to pay these fees.


4. First reading of Ordinance 10-2020 Amending Chapter 2.01.100 – Purchasing.


7. Recommend approval of Resolution 26-2020 – Execution of Contractual Documents with the State of South Dakota:

RESOLUTION
Resolution No. 26-2020

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Belle Fourche acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Belle Fourche acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Belle Fourche seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Belle Fourche acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Belle Fourche most recently approved as of March 27, 2020; and

WHEREAS, the City of Belle Fourche acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belle Fourche that the mayor of Belle Fourche may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 6th day of July 2020.
8. Authorize Mayor Gloria J. Landphere to sign and execute the State of South Dakota Local Government COVID Recovery Fund Reimbursement Agreement.


10. Discussion with possible action on the property at the corner of 7th Avenue and Railroad Street. The recommendation from the Legal Finance Committee was to have the City pursue an appraisal of the property and discuss with council.

11. Approval of the Tri-State Museum and Visitor Center Board’s recommendation that $979.00 be withdrawn from the Tri-State Museum Memorial Fund to change museum collections software from the now outdated and unsupported PastPerfect, to the new system, Proficio Elements Museum Software.

12. Approval of Community Center Director Nate Velander’s recommendation to accept the Security Camera System Project quotes from KT Connections in the amount of $23,838.58 and Badlands Technologies in the amount of $4,383.51. (Total project cost is not to exceed $30,000.00.)

13. Recommend approval to waive Bowman Hall rental fees, $85.00, for the ABC Meeting and Conference on July 21st, 2020. The agreement has been signed and the deposit has been paid.

14. Approval of the resignation, with regret, of Terese Magliochetti as a part-time liquor store clerk of Belle Package Liquor. Her resignation is effective June 10, 2020.

15. Approval of the resignation, with regret, of Sandy Lesmeister as a part-time customer service representative at the Belle Fourche Area Community Center. Her resignation is effective July 7, 2020.

16. Approval of Community Center Director Nate Velander’s recommendation that Lifeguard Avery Middleton receive a wage adjustment following a positive six-month review. It is further recommended that the adjustment be from a Grade A1, Step 5 – $10.22 per hour to a Grade A1, Step 6 – $10.48 per hour. The wage adjustment will be effective with Pay Period 16-20, beginning July 12, 2020.

17. Approval of Museum Director Kristi Thielen’s recommendation that Museum Collections Archivist Jada Udager receive a wage adjustment following a positive six-month review. It is further recommended that the adjustment be from a Grade 3, Step 7 – $12.86 per hour to a Grade 3, Step 8 – $13.18 per hour. The wage adjustment will be effective with Pay Period 15-20, the period when the adjustment was approved.

18. Approval of City Finance Officers Breanna Schaeffer’s recommendation that Assistant Finance Officer Jason LaFayette receive a wage adjustment due to adding Payroll to his job description. It is further recommended that the adjustment be from a Grade 7, Step 10 – $16.87 per hour to a Grade 14, Step 1 – $20.06 per hour. The wage adjustment will be effective with Pay Period 16-20, beginning July 12, 2020.

19. Recognition that the following applicant was hired to work at the Belle Fourche Area Community Center as a Building Manager:

   Gregory Donat – $9.73 per hour (GA1, S3). He will begin work as soon as the background check and drug screen are completed.

   This is the second hiring of the two allotted for the Belle Fourche Area Community Center in this position.

20. Recognition that the following applicant was hired to work at the Belle Fourche Area Community Center – Customer Service Division:

   Dena Palmer – $9.73 per hour (GA1, S3). She will begin work as soon as the background check and drug screen are completed.

   This is the second hiring of the two allotted for the Belle Fourche Area Community Center in this position.

21. Approval of Bob Somervold’s request for leave from August 10th to August 12th. In his absence he will miss Public Works, Police, and Community Center Committee meetings.

22. Approve Budget Supplement (Grant) 101-4210-41110 Police Overtime – Highway Safety Grant $3,269.32.

23. Approval to pay estimate number 3 to Sacrison Paving, Inc. for Project 2019-20 for Summit Street and Country Club Drive Asphalt Overlays in the amount of $262,138.76.


25. Informational.