AGENDA

1. Pledge of Allegiance.

For the record and for those of you in the audience, we have just convened a meeting of the City Council for the City of Belle Fourche. Today's date is August 17, 2020. It is 6:00 o’clock in the evening.

An audio and video recording of the open session of this Council meeting is being made. Everyone in attendance should please identify themselves by name and address at any time they address the Council. This identification is not only helpful to the Council members but will help anyone who reviews the recording of this meeting.

I am asking that anyone who wishes to address the Council on issues that you request acknowledgment through the Mayor.

2. Adopt the Agenda.


   A. Belle Fourche Sweet Corn Festival Proclamation.

5. Community Input.

Next Meeting Date/Reports

City Council – Special Meeting Tuesday, September 1, 2020 at 6:00 P.M. – Council Chambers

Airport – Third Wednesday Quarterly, October 21, 2020 at 6:00 P.M. – Council Chambers

Ambulance – Third Thursday, August 20, 2020 at 5:30 P.M. – Newell Ambulance Hall

*Boost Belle – Second Friday, September 10, 2020 at 12:00 P.M. – Council Chambers

Community Center – Second and Fourth Wednesday, September 9, 2020 at 5:00 P.M. – Council Chambers

Chamber of Commerce – First Wednesday, September 2, 2020 at 7:00 A.M. – Chamber Office

CoNBA – First and Third Tuesday, August 18, 2020 at 5:30 P.M. – AmericInn Breakfast Room

Visitor's Center & Museum – Second Tuesday, September 8, 2020 at 5:00 P.M. – Council Chambers

Economic Development – Second Wednesday, September 9, 2020 at 7:00 A.M. – 5th & Grant Plaza

Legal-Finance – Second and Fourth Monday, August 24, 2020 at 5:15 P.M. – Council Chambers

Library – First Tuesday, September 1, 2020 at 5:00 P.M. – Council Chambers

Planning & Zoning – First Wednesday, September 2, 2020 at 4:00 P.M. – Council Chambers

Police – Second Tuesday, September 8, 2020 at 6:00 P.M. – Council Chambers

Public Works – Second and Fourth Monday, August 24, 2020 at 4:30 P.M. – Council Chambers

Rail Authority – Annual Meeting, Wednesday, January 13, 2021 at 3:00 P.M. – 5th & Grant Plaza

*Revitalization – Second Thursday, September 10, 2020 at 5:30 P.M. – Council Chambers
PUBLIC HEARINGS

1. Public Hearing to transfer an Alcoholic Beverage License (Liquor License) from American West Companies LLC, DBA: Trails End Saloon/Rancher Grill, 1807 5th Avenue, Tract C-3 & Tract C-4A (sub of Tract C-4), Haycreek Addition, City of Belle Fourche, Butte County, South Dakota, Owner: Todd Fierro to Los Agaves, LLC, 1807 5th Avenue, Tract C-3 & Tract C-4A (sub of Tract C-4), Haycreek Addition, City of Belle Fourche, Butte County, South Dakota, New Owners: Gerardo E. Guzman and Raul A. Guzman.

2. Public Hearing for Vale Fire Department, Inc.’s Special Liquor and Malt Beverage License to serve at the Northern Premier Horse Sale Rodeo to be held at the Roundup Complex Rodeo Grounds September 4th, 2020 through September 6th, 2020.

3. Public Hearing for The Loyal Order of Moose Special Liquor License to serve at the Broncs in the Black Hills event to be held at the Roundup Complex Rodeo Grounds on September 12th, 2020.

CONSENT AGENDA

The following items were discussed by the appropriate Council Appointed Committee / Board, with membership including at least one City Council Member, and unanimously recommended, by the quorum, for approval, and placed on the consent agenda for final action to be taken on all items by a single vote. Any item may be removed from the consent agenda by the Mayor or a Councilperson for separate consideration.

Airport Board

Nothing at this time.

Community Center Committee

1. Recommend approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation to reclassify Marc Levise (Building Manager) from part-time to casual as a Sports Official. Mr. Levise ended his time as Building Manager on August 9, 2020 and will begin as a Sports Official once approved. Sports Official positions are paid based on the level of which sport they are working.

2. Recommend approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation to accept resignations, with regret, of Part-time Lifeguards Alexis Cherveny, Kristyn Stahlecker, and Elena Wolf and Seasonal Lifeguard Landon Thompson who are leaving the BFACC to attend college this fall.

3. Recommend approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation that BFACC staff be allowed to hire a part-time Building Manager to cover needed hours (10-19 ¾ hours per week). This is a replacement employee for recently reclassified Building Manager Marc Levise. A report will be sent to Council telling them who has been hired and at what wage. This new hire is still required to pass background checks and drug test screening but can begin work sooner.

4. Recommend approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation that BFACC staff be allowed to hire two part-time Customer Service Representatives to cover needed hours (10-19 ¾ hours per week/each). These are replacement employees for recently resigned staff. A report will be sent to Council telling them who has been hired and at what wage. These new hires are still required to pass background checks and drug test screening but can begin work sooner.

5. Recommend approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation that BFACC staff be allowed to hire two part-time Lifeguards to cover needed hours (10-19 ¾ hours per week/each). These are replacement employees for recently resigned staff. A report will be sent to Council telling them who has been hired and at what wage. These new hires are still required to pass background checks and drug test screening but can begin work sooner.

6. Recommend approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation that he and the Mayor, with the guidance of City Attorney Dwight Gubbrud, negotiate an agreement with the Meals on Wheels program to relocate to the BFACC on a temporary basis to continue providing meals to community members.

Legal Finance Committee

7. Recommend approval to authorize Mayor Gloria J. Landphere to sign a letter of support for the Governor’s Office of Economic Development (GOED) Rail Grant.

8. Recommend approval of the updated job description for the Code Enforcement/Animal Control Officer position. Format was updated and redundancies eliminated.

9. Recommend approval of the updated job description for the Building Inspector/ADA Contact position. Format was updated and redundancies eliminated.

10. Recommend approval of Brendan Gallagher’s Mix & Consume Permit for a rehearsal dinner to be held on September 4th, 2020 at Bowman Hall.
11. Recommend approval for flu shots to be offered to all full-time employees and regular part-time employees, and other employees as may be determined necessary by the respective department heads. This procedure has been used for over ten years and proved to be an effective measure to avoid absenteeism due to illness. An employee may choose the health care provider to receive the flu shot. The employee will be required to pay for the flu shot and then submit proof of payment for reimbursement. Employees with City or other health insurance will be responsible to pay the co-pay and to then submit proof of payment to the City; the City will reimburse the amount paid for the flu shot up to the amount of the co-pay, currently $20.00.

Library Board

Nothing at this time.

Museum Board

Nothing at this time.

Planning and Zoning Board

12. Recommend approval of Resolution 27-2020: Transfer from rural to urban for Lot 6, Block 6, Hat Ranch #2, City of Belle Fourche:

RESOLUTION
Resolution No. 27-2020
RESOLUTION OF COMMON COUNCIL
RESOLUTION AND TRANSFER ORDER

WHEREAS, the owners of Lot 6, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota, has been recently platted.

WHEREAS, in accordance with Chapter 4.01.050 Belle Fourche Municipal Code, this action requires transfer of said property from Rural Service District to Urban Service District;

NOW, THEREFORE, BE IT RESOLVED that Lot 6, Block 6 of Hat Ranch 2, City of Belle Fourche, Butte County, South Dakota is hereby transferred from Rural Service District to Urban Service District effective this 17th day of August 2020.

13. Recommend approval of Resolution 28-2020: Final Plat of:

Owner, Applicant: Todd & Stacey Simon and Lawrence Schuldies
Lot 7A, Block 8, Belle View Addition, City of Belle Fourche

RESOLUTION
Resolution No. 28-2020
RESOLUTION OF COMMON COUNCIL
APPROVING FINAL PLAT OF
Lot 7A, Block 8, Belle View Addition, City of Belle Fourche
Owner, Applicant: Todd & Stacey Simon and Lawrence Schuldies

WHEREAS, the Belle Fourche Planning Commission has recommended approval of the plat, as above described, on August 5, 2020, and it has been viewed by the City of Belle Fourche Common Council.

NOW, THEREFORE, BE IT RESOLVED that the plat as described; be hereby approved this 17th day of August 2020.

Police Committee

Nothing at this time.

Public Works Committee

14. Recommend approval of Public Works Director Dirk Hoffman’s recommendation to hire Sandy Hammill as a full-time Public Works Solid Waste Collector as a replacement employee. It is further recommended that she be hired at a starting wage of $15.67 per hour (G8, S5) with a possible 2.5% increase on a favorable six-month review. Ms. Hammill is hired upon the condition that she pass the background screening, medical physical, and drug test. She knows of the residency requirement and will begin work as soon as possible.

15. Recommend approval to remove “No parking on snow days” sign from public parking lot on Grant Street.
## OLD BUSINESS

1. Recommend approval of Alcoholic Beverage License (Liquor License) transfer from American West Companies LLC, DBA: Trails End Saloon/Rancher Grill, 1807 5th Avenue, Tract C-3 & C-4A (sub of Tract C-4), Haycreek Addition, City of Belle Fourche, Butte County, South Dakota, Owner: Todd Fierro to Los Agaves, LLC, 1807 5th Avenue, Tract C-3 & C-4A (sub of Tract C-4), Haycreek Addition, City of Belle Fourche, Butte County, South Dakota, New Owners: Gerardo E. Guzman and Raul A. Guzman.

2. Recommend approval of Vale Fire Department, Inc.’s Special Liquor and Malt Beverage License to serve at the Northern Premier Horse Sale Rodeo to be held at the Roundup Complex Rodeo Grounds September 4th, 2020 through September 6th, 2020.

3. Recommend approval of The Loyal Order of Moose Special Liquor License to serve at the Broncs in the Black Hills event to be held at the Roundup Complex Rodeo Grounds on September 12th, 2020.

4. Approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation to authorize him to attend Leadership Belle Fourche at a cost of $595.

5. Approval of Belle Fourche Area Community Center Director Nate Velander’s recommendation to authorize the purchase of furniture and wall wrap for the BFACC “Wifi Room”. The BFACC Donation Fund will be used for this project and will not exceed $2,400.00. The purpose of this purchase is to create a more inviting space for children to study and read. Additional work has been done with the school district to receive a grant of $1,000.00 to purchase books for a mini library space.

6. Approval to award for design of Lawrence Street improvement Project 2020-14 to Brosz Engineering, Inc. in the amount of $120,360.00. The other bid for design was from Interstate Engineering in the amount of $148,600.00.

7. Approval to award 6th Avenue Hay Creek Bridge Replacement Project 2020-16 to Brosz Engineering, Inc. with the estimated amount up to $375,000.00 for engineering.

8. Approval of Change Order number 2 (Final) on AIP 3-46-0072-012-2019 for Project 2018-1 – Airport Improvements from Simon Contractors of SD, Inc. in the amount of $19,704.40.

9. Approval to pay payment number 2 (Final) to Brosz Engineering, Inc. for AIP 3-46-0072-012-2019, Project 2018-1 – Airport Improvements in the amount of $37,999.08.


11. Recess.

## NEW BUSINESS

1. Council recognition that only one nominating petition for the vacant Ward 1 Council position was submitted by the August 7th, 2020 deadline. There are no opposing candidates, therefore, no election will be held. The lone petitioner, LuAnn Trudo, will be seated for the remainder of the term to expire in May 2021.


3. Oath of office.


5. Approval of the resignation of McKenzie Jorgensen, with regret, as a seasonal laborer for the Public Works Department. Her resignation is effective August 21, 2020. This position will not be filled immediately.

6. Approval to pay invoice number 1200267029 payment number 29 (Final) to HDR for Project 2015-17C – 8th Avenue Utility and Roadway Improvements in the amount of $1,112.81.
7. Approval to pay invoice number 1200285437 payment number 20 to HDR for Project 2018-19 for Day Street Lift Station Replacement in the amount of $10,285.91.

8. Approval to pay Pay Estimate number 7 to Dean Kurtz Construction Company for Project 2018-19 for Day Street Lift Station Replacement in the amount of $283,566.11.

9. Set Budget Hearings for September 1st, 2nd, and 3rd, 2021 at 6:00 P.M.

10. Informational.

11. Adjourn.