Belle Fourche
Engineering Department
Mobile and Manufactured Home Permit Check List

511 6th Avenue, Belle Fourche, SD 57717 Phone: 605-892-3006 www.bellefourche.org

Permit # _____ Address of Home Placement:_____ Phone:_____

Title to Home: Yes☐ No☐ Year of Manufacture: _____ Serial #:_____

Is Property located in Flood Plain? Yes☐ No☐ Is Flood Plain Permit Required? Yes☐ No☐

Move Date:_____ Inspector:_____

Date of Inspection:_____ Owner / Agent present:_____

Exterior	Yes	No
Sewer Connections Installed		
Water Connections Installed with wireless remote		
9-1-1 Address (4" high ½" stroke)		
Paint Color Scheme Continuous		
Glass Intact		
Roof Assembly Intact		

Tie-Downs	Yes	No
Properly Installed		
Sufficient Number		
Evenly Spaced on Both Sides		
Permanent foundation if required		

Skirting – Siding - Trim	Yes	No
Completely Installed		
Comprised of Same Material		
Weatherproof		
Undamaged		
Access Door at least 16" X 24"		

Entry & Egress	Yes	No
Entry Deck and Stairs at all Doors		
Landings at least 3 Foot by 3 Foot		
Landings no more than 7 ¾" Below Threshold		
Stair Risers are a Maximum of 7.5"		
Stair Tread are a Minimum of 10"		
Stair width a Minimum of 36"		
If deck is 30" or Higher		
Handrails 34" – 38" in Height & Spindles and 4 ½" or less		
Guardrail is minimum of 36" High & Spindles and 4 ½" or less		
Space between deck and rail is 4 inches or less		
Exterior Door Has a Minimum 28" X 74" Clear Opening		

Interior	Yes	No
Windows are Operational		
Egress Window at least 20" Horizontal Clear Opening & at least 5 Sq. Ft. total clear opening		
Floors Intact		
Wall Intact and Maintained		
Electrical Panel Appears Intact & Maintained		
Plumbing Fixtures Appear Intact & Maintained		
Furnace & Vents Appear Intact & Maintained		
Smoke Detectors Present and Operational		
CO Detector if Furnace is Fueled base		

Correctable deficiencies must be repaired prior to occupancy. Homes that are deemed unable to meet the City's minimum standards must be removed from the City within seven (7) days from the Date of Inspection.

Re-inspection	Yes	No
Re-inspection Required		
Notes:		
Re-inspection Due:		
	Yes	No
OK to Occupy?		
Inspector Signature:		

I hereby acknowledge that the inspector has reviewed the inspection results with me.

Owner / Agent's Signature: _____ 03-17-16